

## **Information and Guidelines for the Exhibition in the Courtyard, Wertheim From Friday, September 18 to Sunday, September 20, 2026**

Registration for all participants is via the form on the website:  
[www.glasperlenspektrum.de](http://www.glasperlenspektrum.de)

The registration form will be available from December 1, 2025.  
Registration deadline for Arcade Hall (Arkadensaal), Courtyard, and Vendor Tent: March 31, 2026

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	Courtyard and merchant tent	Petra Pepper	<a href="mailto:petra@glasperlenspektrum.de">petra@glasperlenspektrum.de</a>

### **1. Exhibition Venue and Times**

**Arcade Hall (Arkadensaal), Mühlenstraße 26, 97877 Wertheim**

Friday, September 18, 2026:	01:00 PM – 05:00 PM
Saturday, September 19, 2026:	11:00 AM – 06:00 PM
Sunday, September 20, 2026:	11:00 AM – 02:00 PM

### **2. Setup and Dismantling**

Thursday, September 17, 2026:	01:00 PM – 06:00 PM
Friday, September 18, 2026:	08:00 AM – 12:00 PM
Sunday, September 20, 2026:	03:00 PM – 05:00 PM

Dismantling may only begin after the event ends on Sunday at 3:00 PM! Preparatory work (packing goods, dismantling lamps, etc.) may also only begin at that time. Access times for exhibitors arriving by car will be coordinated via Messenger. Please strictly follow the instructions and time slots provided there! Setup and dismantling during exhibition hours are only permitted in exceptional cases and with prior approval from the organizer. Driving into the courtyard is strictly prohibited from Friday, September 18, 2026, 1:00 PM to Sunday, September 20, 2026, 3:00 PM. Parking near the Arkadensaal is limited. Parking information:

[https://www.wertheim.de/site/Wertheim2023/get/documents\\_E2048440763/wertheim/wertheim-2023/Home/Flyer\\_Parken\\_24-01\\_web.pdf](https://www.wertheim.de/site/Wertheim2023/get/documents_E2048440763/wertheim/wertheim-2023/Home/Flyer_Parken_24-01_web.pdf)

### **3. Admission**

Only artisans who personally create the offered glass items or the pieces made from them are admitted. Glass items from industrial mass production are not permitted. See also Point 9 of these guidelines.

### **4. Fees**

The city of Wertheim provides the courtyard of the town hall free of charge. Costs incurred by the association for electricity and security services (see Point 13) will be charged. The rental fee for the courtyard is €45. Association members are exempt from the stand fee. The association is not subject to VAT, so invoices will not include or charge VAT.

## **5. Payment Terms**

The rental fee is due immediately upon invoicing and without deductions.

Final payment deadline: June 30, 2026.

Cash payment on the exhibition day is only possible in exceptional cases and with prior agreement.

**IMPORTANT:** The stand is only considered definitively booked after payment is received.

## **6. Cancellation Policy**

Written cancellations are free of charge until June 30, 2026.

For cancellations after June 30, 2026 and before the exhibition begins, a refund is only possible if a replacement exhibitor is found or the space can be reassigned.

## **7. Space Allocation**

The organizer decides on the location of the requested stand areas. Placement requests will be considered if submitted during registration and feasible. Placement details will be sent via email as a layout plan.

## **8. Stand Design and Equipment**

Each exhibitor is responsible for the individual design of their table. An appealing presentation is desired. Stands must be staffed during opening hours. If temporarily leaving the stand, please inform a neighboring exhibitor. No furniture or stand accessories will be provided by the organizer.

**PVC tent parts must not be taped or otherwise affixed!**

Exhibitors must provide their own lighting. Only VDE-certified electrical devices and cables may be used.

Note: Power sources may be up to 25 meters away. Exhibitors are liable for damages caused by faulty electrical installations. Exhibitors are solely responsible for timely stand clearance.

## **9. Product Offerings**

According to the statutes of Glasperlenspektrum e.V., the association aims to promote handcrafted glass beads and present them in the best light. We also aim to foster exchange among glass artists and showcase artisanal glass in all its facets to a broad audience. Visitors include customers interested in exclusive glass beads and artistic glass, as well as many bead artisans seeking high-quality beads and accessories. To maintain this impression, we strictly prohibit the sale of cheap mass-produced lampwork beads. Such beads and glass objects—regardless of origin—contradict our understanding of high-quality glass art and are not permitted for sale.

## **10. Subletting – Sales for Third Parties**

Group stands and sales for third parties are allowed if the admission criteria in Point 3 are met.

## **11. Identification Requirement**

Each stand must display a sign (minimum DIN A5) with the exhibitor's name and address. Group tables must also be appropriately labeled.

## 12. Price Labeling Requirement

Excerpt from the City of Wertheim's publication:

Price labeling is intended to inform and protect consumers and promote competition.

**The Price Indication Ordinance requires sellers to display prices including VAT and all price components (final price). This applies to anyone advertising goods or services with prices.**

Prices must be clearly assigned to the product or service and be easily visible and legible. If a price consists of multiple components, the final price must be highlighted.

## 13. Security

General security is provided by the organizer without liability. Exhibitors are responsible for supervising their stands during sales hours. A security company will be on duty during the following times:

Thursday	8:00 PM – Friday	8:00 AM
Friday	6:00 PM – Saturday	8:00 AM
Saturday	5:00 PM – Sunday	8:00 AM

## 14. Image Material

By registering, the artist agrees to provide at least three current, print-quality images of their work and a short bio (max. 600 characters) for press and public relations.

**This material must be available at the time of table registration; otherwise, registration cannot be completed.**

The stand operator agrees that photos of their stand and offerings may be used in publications, social media, and on the association's website: [www.glasperlenspektrum.de](http://www.glasperlenspektrum.de)

## 15. Liability

The organizer is only liable for property and personal damages for which they are legally responsible.

### For the organizer

Ina Köppen

1. Chairman

Glasperlenspektrum e. V.